

Lussa Community Wind Ltd.

Meeting Minutes

Date: Tuesday 25th April, 2023

Present: Rob Lee, Alasdair Bennett, Jerry Barnes, Valerie Nimmo and Zofia Sloan

Venue: Remote working: conference via Zoom

1. Apologies for Absence

- None applicable

2. Minutes and actions outstanding at previous meeting

- No matters outstanding

3. Treasurers' Report

- The Society had received the second tranche of funds from SPR for BaT3 (£229,078.79 *in toto*). Once administrative costs had been paid the remaining £225,545 had been split and donated equally to the three anchor charities.

4. Finance

- As in previous years, it was agreed that once the next tranche (2023) of funds were received a sum sufficient to meet predicted administrative costs during the course of the year would be retained, and the balance donated to the anchor charities in two tranches; one payment shortly after funds received, and the balance of payments shortly before the year end.

5. Governance

- The Society's accountant had been engaged to prepare the Company's annual accounts, reports and corporation Tax returns (CT600s) enabling these to be tabled at the Society's Annual General Meeting scheduled August 2nd@ 18.00.
- It was agreed, in accordance with the constitution of the Society, that this year the Director who will stand down will be JB. Invitations for the vacancy will be circulated in advance of the Annual General Meeting – JB was invited to stand for re-election.

6. Charity Reports

- Reports had been received on all donations made by the three anchor charities to organisations/projects meeting SPR guidelines. The Chair had created a unified format and added a report for LCW – it was agreed that the Chair should submit the unified reports to SPR. Around 70% of the funds received by the anchor charities from BaT3 had been donated or allocated to projects to date.

7. Communications & Marketing

- Member Communications

It was agreed that the Chair would prepare a news update for circulation by the Secretary to the membership, outlining some of the sustainability projects (in particular) that have received funding during the past year from the anchor charities [Action: RL/JB]

- **Marketing**

Given Rhona Elders' (RE) retirement and departure from the region, it was an opportune time to split the Kintyre Website (kintyrewind.com) from the East Kintyre (eastkintyre.org) Website logistically – enabling effective management and accountability for the two sites moving forward. Russ Baum had taken charge of the East Kintyre website administration, and RE was in the process of handing-over to Emma Roberts (a time-served and professionally qualified PA) who will takeover as administrator for the Kintyre Wind website (at an agreed hourly rate of pay)

It was agreed that funding reports giving brief details of all projects in receipt of funds from the anchor charities should be published/available on each of the charity (and Kintyre Wind) websites – so as to provide complete transparency.

8. AOB

- No other matters were tabled at the meeting

DONM: August 2nd to follow AGM @18.00.

END